



ST. MARY'S SCHOOL GUIDE FOR PLAYGROUND SUPERVISION – 2013-2014

Students at St. Mary's play on two playgrounds: M/T/W/TH - Grade Pre- K-2/3 on the blacktop area and on the playground equipment. M/T/W/TH - Grades 2/3-6 across the street. On Fridays, all students are on the blacktop area and playground equipment or across the street..

The supervisor is there to WATCH STUDENTS. Please stand where you can see all the students on the playground.

Playground Supervisors:

1. When you arrive, please sign in by the school offices and put on a volunteer lanyard.
2. There is a first aid kit and school passes in the equipment shed.
3. If a student needs to use the bathroom, he/she must get a pass from you before going into school.
4. Students should not go in to get a drink of water or to get toys.
5. All equipment should be put away in an orderly fashion. Students can do this with supervision.
6. Grades k-2 will line up on the first bell. Grades 3-6 will line up on the second bell. There will be teachers to take the students into the school.
7. If you cannot make your volunteer playground shift, please call the school so we can find a substitute.
8. There should always be one staff person and at least one volunteer on duty at all times. If you are outside and there is no other adult on the playground, please send a student in to tell Mrs. Gugglberger so she can come out and help or find someone to help.
9. Our students are wonderful, but if a student is being disrespectful or not listening, please let a staff person know.
10. When your volunteer duties are completed, please sign out by the school offices and hang up the lanyard.

RULES FOR PLAYGROUND BEHAVIOR (and CONSEQUENCES if these rules are not obeyed.)

- a. BALLS ROLLING INTO THE STREET: If a ball rolls into the street the supervisor either retrieves it or else watches the road while the student retrieves it.
- b. SWINGS: One person at a time on each swing, sitting down.
- c. SAND PIT: Students may use toys and small shovels, etc. NO THROWING OF SAND.
- d. SLIDE AND CLIMBING EQUIPMENT: Students take turns-no pushing. No climbing up the slide or putting rocks on the slide.
- e. CROSSING THE STREET: Students may not cross the street to the playground without the supervisor being present and leading them across. If a student asks to use the PASS, the supervisor checks the safety of the crossing before letting the student cross.
- f. AREA: - Students on the playground area are to stay on the inside of the gate/rope barriers.

BEHAVIOR THAT IS NEVER ALLOWED:

- a. Throwing stones, snowballs and other harmful objects.
CONSEQUENCE: Send the student to the principal's office.
- b. Tripping, punching, hitting others, tearing at clothing, grabbing caps and other items of clothing, tackling, jumping on others and knocking others down or any behavior, such as these, that does not show a loving community spirit. Students should KEEP HANDS TO THEMSELVES!**
CONSEQUENCE: **The supervisor stops the behavior. If students continue to misbehave, they are sent to the principal's office.**
- c. Playing outside the play area – students must play on the inside of the fence barrier.
- d. When grades 2/3-6 plays softball, the only balls they may use are the soft-core balls provided by the school.

The purpose of playground time is to get some exercise and have fun together.
Therefore, students are encouraged to play some games in which everyone is allowed to play.

When someone is injured seriously, send another student in to get help. NEVER LEAVE STUDENTS UNSUPERVISED! If it appears that there may be broken bones, DO NOT MOVE THE CHILD. If you need additional assistance, please call Brenda Gugglberger's cell: 320-360-6665. In an emergency, dial 911.

If someone has minor injuries, use the first aid kit in the shed. If washing is required, please send the student and a buddy to the office.

THANK YOU FOR HELPING US KEEP OUR STUDENTS SAFE!!

If you have any questions, please contact Brenda Gugglberger.